



## KENT DENVER SCHOOL

*Excellence in scholarship and character*

4000 East Quincy Avenue  
Englewood, CO 80113-4916

303.770.7660  
[www.kentdenver.org](http://www.kentdenver.org)

November 16, 2015

Dear Parent:

We have contracted with FACTS Management Company to assist us in the financial aid process. If you would like to be considered for financial aid for the 2015-2016 academic year, please follow the application procedures carefully as outlined in the attached *Financial Aid Program* brochure. A checklist is attached to help you easily keep track of the steps involved in applying for financial aid.

It is important that you pay particular attention to the deadlines for applying for financial aid. Parents must complete the FACTS Grant Aid Assessment (FGAA) online at <https://online.factsmgt.com/signin/45SKN> (a link can also be found on the KDS website) by **January 31, 2016**. Copies of your **2015 W-2s, 2014 1040 tax return and supporting documentation** must also be submitted online to FACTS no later than **January 31, 2016**.

(*Please note that there is a \$30 application fee required by FACTS. Families with a total income of \$30,000 or less may request a fee waiver by calling either Mr. Jerry Walker or Mrs. Dawn Mohatt at (303) 770-7660.*)

All documents can be uploaded in PDF format online. Documentation can also be faxed to 1-866-315-9264 or mailed to the address below. Please be sure to include your application ID on all faxed or mailed correspondence. If you have questions about the online application process, you may speak with a FACTS Customer Care Representative at 1-866-441-4637.

FACTS Grant and Aid Assessment  
PO Box 82524  
Lincoln, NE 68501-2524

Kent Denver School will be conducting an optional financial aid workshop at 9:00 am on Saturday, January 16<sup>th</sup>, in the Upper School to assist families with the application.

*Due to the increasing demand on the School's financial aid budget, it is extremely important that you adhere to these deadlines; failure to do so could jeopardize your child's chances for receiving financial aid. We encourage you to fill out the form and begin the application process in advance of receiving your final tax information for the year.* Please be assured that all financial information will be held in the strictest confidence.

As you complete the online financial aid process, please feel free to call me at (303) 770-7660, ext. 230 if any other questions or concerns arise.

Sincerely,

Jerry Walker  
Associate Head of School